

# **MONTHLY NEWSLETTER - NOVEMBER 2017**

#### **FPA VOLUNTEER OPPORTUNITIES**

## **FPA IT Coordinator**

We are seeking a IT coordinator for the Fieldstone Parents' Association. The Coordinator will oversee the general IT operations and provide technical support services such as setting up e-Mail accounts, setting up, planning and managing the FPA website, etc. If you are apt in developing websites, we need you ASAP.

#### **FPA** Communications Coordinator

We are seeking a Communications Coordinator for the Fieldstone Parents' Association. This position is required ASAP. In this role, you will oversee the general operations and ensure that logistical needs are met. You will also provide liaison/ communication between class representatives and the executive committee. You will be an essential part to ensure that regular operation and communication of our FPA are maintained.

## **FPA VICE PRESIDENT**

We are seeking a Vice President for Fieldstone Parents' Association. In this role, you will provide support to the president and executive committee of the FPA in both long-term and short-term planning and programming. You will also act on behalf of the president to represent the FPA in the absence of the president.

## FPA TREASURER

We are seeking a Treasurer to oversee the Fieldstone Parents' Association budget, financial planning and cash management while limiting risks to the FPA. This position is required ASAP. Please contact the FPA president. You will ideally have financial accounting experience and are apt with financial matters, billing and book keeping. The Treasurer will work closely with executive committee to ensure appropriate financial systems have been put in place and are constantly followed.

# If you are interested in assisting the FPA with the above positions, please contact Farheen Imtiaz <u>fpa@fieldstoneschool.org</u>.

#### **FPA UPCOMING EVENTS/ INITIATIVES**

- <u>Thursday, November 23<sup>rd</sup> (6:30 pm 7:30 pm</u>) FPA Meeting. All parents are encouraged to attend this meeting to get updates on the FPA strategic plan and upcoming events. Click here to RSVP: <u>FPA Meeting</u>
- <u>Thursday, November 30<sup>th</sup></u> Enjoy some light refreshments and connect with the Fieldstone administration in the library before or after your child's student led conference and/or parent teacher interviews. The Fieldstone Administration would love to hear from you about how your school year is so far.
- Friday, December 15<sup>th</sup> Monthly FPA Pizza Lunch
- **Tuesday, December 19**<sup>th</sup> Winter Holiday Breakfast

1	1 <sup>st</sup> Meeting	Thursday, October 19, 2017
2	2 <sup>nd</sup> Meeting	Thursday November 23 <sup>rd</sup> , 2017
3	3rd Meeting	Friday, December 15 <sup>th</sup> , 2017
4	4 <sup>th</sup> Meeting	Thursday, January 11 <sup>th</sup> , 2018
5	5 <sup>th</sup> Meeting	Friday, February 9 <sup>th</sup> , 2018
6	6 <sup>th</sup> Meeting	Thursday, March 22 <sup>nd</sup> , 2018
7	7 <sup>th</sup> Meeting	Friday, April 13 <sup>th</sup> , 2018
8	8 <sup>th</sup> Meeting	Friday, May 11 <sup>th</sup> , 2018
9	9 <sup>th</sup> Meeting	Friday, June 8 <sup>th</sup> , 2018

#### **FPA MONTHLY MEETING SCHEDULE**