

### FPA VOLUNTEER OPPORTUNITIES

#### FPA IT Coordinator

We are seeking a IT coordinator for the Fieldstone Parents' Association. The Coordinator will oversee the general IT operations and provide technical support services such as setting up e-Mail accounts, setting up, planning and managing the FPA website, etc. If you are apt in developing websites, we need you ASAP.

#### FPA Communications Coordinator

We are seeking a Communications Coordinator for the Fieldstone Parents' Association. This position is required ASAP. In this role, you will oversee the general operations and ensure that logistical needs are met. You will also provide liaison/ communication between class representatives and the executive committee. You will be an essential part to ensure that regular operation and communication of our FPA are maintained.

#### FPA VICE PRESIDENT

We are seeking a Vice President for Fieldstone Parents' Association. In this role, you will provide support to the president and executive committee of the FPA in both long-term and short-term planning and programming. You will also act on behalf of the president to represent the FPA in the absence of the president.

#### FPA TREASURER

We are seeking a Treasurer to oversee the Fieldstone Parents' Association budget, financial planning and cash management while limiting risks to the FPA. This position is required ASAP. Please contact the FPA president. You will ideally have financial accounting experience and are apt with financial matters, billing and book keeping. The Treasurer will work closely with executive committee to ensure appropriate financial systems have been put in place and are constantly followed.

If you are interested in assisting the FPA with the above positions or in any way, please contact Farheen Imtiaz: [fimtiaz7@gmail.com](mailto:fimtiaz7@gmail.com).

### FPA UPCOMING EVENTS/ INITIATIVES

- Monthly Pizza Lunch – November 17<sup>th</sup>

- Monthly Morning Coffee – November 16<sup>th</sup>
- Winter Holiday Breakfast – December 19<sup>th</sup>

## FPA MONTHLY MEETING SCHEDULE

1	<b>1<sup>st</sup> Meeting</b>	<b>Thursday, October 19, 2017</b>
2	<b>2<sup>nd</sup> Meeting</b>	<b>Thursday November 23<sup>rd</sup>, 2017</b>
3	<b>3<sup>rd</sup> Meeting</b>	<b>Friday, December 15<sup>th</sup>, 2017</b>
4	<b>4<sup>th</sup> Meeting</b>	<b>Thursday, January 11<sup>th</sup>, 2018</b>
5	<b>5<sup>th</sup> Meeting</b>	<b>Friday, February 9<sup>th</sup>, 2018</b>
6	<b>6<sup>th</sup> Meeting</b>	<b>Thursday, March 22<sup>nd</sup>, 2018</b>
7	<b>7<sup>th</sup> Meeting</b>	<b>Friday, April 13<sup>th</sup>, 2018</b>
8	<b>8<sup>th</sup> Meeting</b>	<b>Friday, May 11<sup>th</sup>, 2018</b>
9	<b>9<sup>th</sup> Meeting</b>	<b>Friday, June 8<sup>th</sup>, 2018</b>